

Digital asset inventory

A list of your accounts, devices and online money, so the person dealing with your affairs knows what exists and what you want done with it.

NEVER WRITE HERE

Passwords, PINs, recovery codes or full account numbers. Write down where each one is kept instead, for example "in the password manager" or "sealed envelope in the fire safe".

Name

Date completed

Review again by

Where the access details are kept (password manager, envelope, solicitor)

Legacy settings switched on

- ☐ Google Inactive Account Manager. Contacts: _____
- ☐ Apple Legacy Contact. Contacts: _____
- ☐ Facebook legacy contact or deletion. Choice: _____
- ☐ Password manager emergency access. Manager and contact: _____

1. Email

Account or service	Provider	Login email or username	Where access details are kept	What should happen

2. Money: banks, PayPal, payment apps

Account or service	Provider	Login email or username	Where access details are kept	What should happen

3. Photos, files and cloud storage

Account or service	Provider	Login email or username	Where access details are kept	What should happen

4. Social media

Account	Platform	Login email or username	Legacy setting	Keep, memorialise or delete

5. Subscriptions and recurring payments

Service	Paid by (card or account)	Login email	Renewal date	Cancel or keep

6. Domains and websites

Domain or site	Registrar or host	Login email	Renewal date	What should happen

7. Devices

Device	Where it is kept	Where the passcode is recorded	Encryption recovery key kept at	What should happen

8. Two-factor authentication

Method (app, SMS, key)	Phone or account it syncs to	Backup codes kept at	Spare key kept at	Date of codes

9. Crypto

Crypto needs its own instructions, because usually no company can reset access. Note only where those instructions are kept. Guide: cryptoinheritanceguide.com

Crypto instructions are kept at

10. Other: bought media, loyalty points, memberships

Account or service	Provider	Login email or username	Where access details are kept	What should happen